



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 440TH AIRLIFT WING (AFRC)  
POPE FIELD NORTH CAROLINA

29 March 2012

MEMORANDUM FOR 440th AIRLIFT WING

FROM: 440 AW/CC

SUBJECT: C-130 Static Displays and Tours

1. The 440th Airlift Wing is dedicated to providing educational opportunities to the public on our role in our nation's defense. Guided informational tours of our facilities and aircraft are available for groups. Community relations are our primary means for achieving the core competencies of Airmen morale and readiness, public trust and support and global influence and deterrence and we will do our best to support every request.
2. Groups requesting a tour must complete the attached **Tour Request Form** and e-mail it to [440pa@pope.af.mil](mailto:440pa@pope.af.mil) and [lisa.reaver.2@us.af.mil](mailto:lisa.reaver.2@us.af.mil). Public tours and C-130 static displays are available to groups of 10 to 40 people. For safety reasons, children under the age of 10 are not allowed on the flight line. Requests must be submitted through the 440th Airlift Wing Public Affairs Office.
3. These guided tours are available starting at 9 a.m. to 3 p.m. the **last** Friday of the month and the Saturday of the Alternate UTA each month. **Tour and static requests must be submitted no later than 30 days prior to the date requested.** Please note tours may be subject to last-minute cancellations due to mission and training requirements.
4. For additional information, please contact my Public Affairs staff at 910-394-5455, 907-244-4373. We look forward to the opportunity to showcase our mission at Pope Field; to provide total force mission ready combat airlifters and equipment...anytime, anywhere.
5. To see photos of the 440th Airlift Wing visit our web site; [www.pope.afrc.af.mil](http://www.pope.afrc.af.mil) and find us on Facebook, 440th Airlift Wing.

A handwritten signature in black ink, appearing to read "Norman R. Ham, Jr.", is positioned above the typed name.

NORMAN R. HAM, JR., Brig Gen, USAFR  
Commander



440<sup>th</sup> Airlift Wing  
Public Affairs  
Tour Planning Worksheet



Contact Information	
Requestor's name	Group size
Name of group or organization	
Full mailing address	Telephone number
	Cell phone
	Fax number
	E-mail address
Special Requests: (Includes meals, billeting, etc. – primarily focused on ROTC groups)	Tour Ambassadors and contact number
Requested tour date & times	Alternate date: